

International Journal of Orofacial Myology

The Official Journal of the International Association of Orofacial Myology

SUBMISSION GUIDELINES

Information for Authors (revised 2020)

Manuscripts to be submitted for consideration for publication in the IJOM should be sent by email to IJOM@IAOM.com as an attachment. Manuscripts should be prepared and submitted using Microsoft Word. Inquiries about submissions can be directed to the Editor-in-Chief (EIC), Patricia Taylor, via the same email address or by telephone +01 570-387-7774.

Editorial Policies and Procedures

The *International Journal of Orofacial Myology* publishes manuscripts focusing on the normal development of the orofacial structures and functions; the diagnosis, process and treatment of orofacial myofunctional disorders; and the impact of orofacial myofunctional disorders on related disciplines. Membership in the International Association of Orofacial Myology is not required for the consideration of an article for publication.

Options for types of articles include: original research; clinical practices and procedures; case reports; opinions or position statements regarding recent advances in the field; literature reviews; tutorials; calls for research; reviews of books or articles from other journals; letters to the editor; and announcements.

Case reports should follow the [CARE Guidelines](#). Literature reviews should aim to follow the [Five Basic Steps for Systematic Review](#).

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Editorial Process

After submission of a manuscript, the EIC reserves the right to immediately return papers if they are deemed to be outside the scope and mission for the IJOM. Otherwise, the manuscript will be assigned to 2-3 peer reviewers who will be blinded to the identities of the author(s) and their institution(s). The contact author

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Human-Subjects Protections

All research involving human subjects must include a statement that informed consent was obtained, and that the study was conducted according to the rules and regulations of an Institutional Review Board (IRB) for the Use of Human Subjects, or that the IRB deemed that the study is exempt from IRB review. Authors must indicate the Institutional or Independent Review Board granting approval for such research.

Members of the IAOM who do not have access to an IRB are invited to submit research protocols to the IAOM IRB (Chair: Dr. Hope Reed). The IRB Policies and Procedures Manual can be found on the IAOM website.

Conflicts of interest

Institutional affiliations and other sources of funding should be indicated on the title page. Any financial interest or other benefits either direct or indirect to the authors that may be a conflict of interest should be disclosed in the cover letter to the editor when the article is submitted and at the conclusion of the article.

Format

Please use APA format (7th edition) for headings, citations and referencing.

Title Page: The title page should contain the title of article; type of article (case study, original research, etc.); name of author/s; highest degree only; area of specialty; if certified by IAOM; addresses (including e-mail address), phone number, institutional affiliation if applicable, and Institutional or Independent Review Board if applicable. In the case of multiple authors, one author should be indicated as the contact person.

Abstract: In 225 words or less, provide a structured abstract with the following sections: Purpose, Method, Results, Discussion.

Keywords: Just below the abstract indicate at least three and at most six key words that best describe the content of the article.

Introduction: Briefly introduce the topic and the purpose for the article. Include pertinent review of literature. If the main purpose of the article is to present a synthesis of the literature this section need not be lengthy.

Body of Article: The main text will vary depending on the type of article. However, most articles will have a section for Methods, Results, and Discussion. If the manuscript is a research article, please include psychometric information.

Conclusions: Conclusion should be stated clearly. Limitations of the study/report and recommendations for future work should be included as appropriate.

Tables/Photographs/Illustrations: Tables, photographs, and illustrations should be submitted either on separate pages at the end of the manuscript or as separate files. Each table and figure should be concise, clearly labeled, and should support the text without unnecessary redundancy. Tables, photographs, and

illustrations should be numbered in the order in which they are referred in the text. Captions should be provided for each table, photograph, and illustration. Photographs in which persons can be identified must be accompanied by a copy of the signed permission to use the photograph for publication. If a copy of such permission is not available, photographs must be modified in such a manner as to render the individual non-identifiable. Photographs in which individuals are not identifiable are preferred.

A reasonable number of black and white illustrations will be reproduced free of cost to the author. Digitized photographs or original drawings (300dpi) should be submitted. Color photographs are discouraged; if necessary, they will be considered; however, there may be a charge to the author.

References: All references cited in the text of the article should be included in a list of references at the end of the manuscript (before tables/figures/illustrations). Please follow APA format. Specifically, the reference list should be alphabetized by author, journal names are spelled out in full (not abbreviated). If you wish to provide a list of recommended additional reading include this information on a separate page. Recommended additional reading list will be subject to inclusion dependent upon space availability in the Journal issue. Sample references follow:

Book:

Barrett, R. H. & Hanson, M.L. (1978). *Oral myofunctional disorders (2nd Ed.)*. Saint Louis: C.V. Mosby Co.

Journal Article:

Goda, S. (1968). The role of the speech pathologist in the correction of tongue thrust. *American Journal of Orthodontics*, 54(11), 852-859.

Gommerman, S., & Hodge, M. (1995). Effects of oral myofunctional therapy on swallowing and sibilant production. *International Journal of Orofacial Myology*, 21, 9-22.

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Cover Letter: The cover letter should contain the name, address, phone number, and if appropriate e-mail address of all authors. One author should be designated as the contact person. This should be the author who has the authority to make final decisions regarding the article. The cover letter should also: make a request that the article be considered for publication; indicate that the article has not been published elsewhere either in print or electronic form; indicate that the article is not being submitted, nor under consideration for publication elsewhere; indicate that ethical considerations have been made to protect human and/or animal participants in any applicable research.

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